

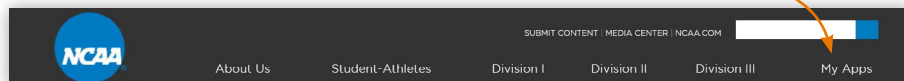
NCAA Coach Access

This guide provides instructions for NCAA coaches to access and use the Transfer Portal system. Ensure that your athletics administration has provided you with proper sign-in access before beginning.

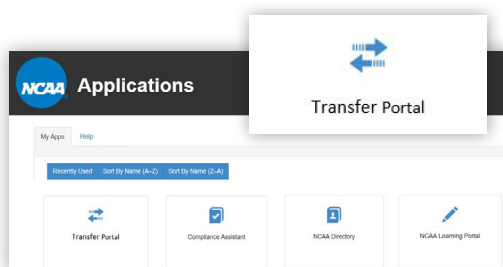


GETTING STARTED

1. Go to ncaa.org and click on My Apps.



2. You will need your email and password to log in to My Apps. Be sure your athletics administration has given you access to sign in to the transfer portal.



SEARCH FOR STUDENT-ATHLETE

1. Review the list of student-athletes.
2. Search SPORT - Use search filter/options.
3. Visible notation will appear if a student-athlete does not wish to be contacted.
4. Student-athletes can be contacted only after their initiated date.
5. Open ACTIVE record to check DI/II Notification of Transfer or DIII Permission to Contact.
6. A student-athlete's email address is listed if the student wants to be contacted.
7. Will the student-athlete be eligible upon transfer? Check with your compliance office.



A STUDENT-ATHLETE CANNOT BE CONTACTED IF:

- Student-athlete status is WITHDRAWN.
- Student-athlete status is MATRICULATED.
- Record shows the student-athlete does not wish to be contacted.
- Record shows Division III contact restrictions.